

BANGLADESH MATHEMATICAL SOCIETY

Constitution

Name, Explanation, Objectives, Status, Working year

1. Name

This society shall be known as the Bangladesh Mathematical Society.

2. Explanation

- (1) Society : Bangladesh Mathematical Society
- (2) Member : Ordinary member, Life member, Honourary Member, Institutional Member
- (3) Assembly : General Assembly
- (4) Council : Executive Council
- (5) Year : Working year of the Society

3. Objectives

- (1) To strive for the improvement of mathematics education in Bangladesh at all levels.
- (2) To strive for the improvement of mathematical research in Bangladesh.
- (3) To arrange for discussion, dissemination and publication of mathematics.
- (4) To engage in deep deliberations on pressing problems facing mathematics education in Bangladesh and to propose appropriate recommendations to relevant authorities.
- (5) To establish and maintain contact with similar society or association outside Bangladesh and exchange views.
- (6) To strive for establishing unity, cooperation, amity and congeniality among mathematicians.
- (7) To strive for gradual introduction of Bangla in Mathematics education at all levels.
- (8) To publish bulletin, journal and books in Bangla and to arrange mathematical exhibitions.
- (9) To arrange prize, stipend or similar incentive to attract students of various educational institutions to mathematics.
- (10) To apply results of mathematical research for the service of the general public of Bangladesh.

4. Status

- (1) The Society will be treated as a self-sufficient forum for education and research.

- (2) The central office of the Society shall be located in Dhaka. If necessary regional offices may be set up in various educational institutions outside Dhaka with approval of the Executive Council
- (3) If for some reason the Society is dissolved or ceases to exist, then after paying of all outstanding dues or loans, the remaining assets must be donated to an association of similar nature or to a charitable organization, as decided by the General Assembly.

5. The Working year of the Society shall extend from 1st January to 31st December of each calendar year.

Section 2

1. Members of the Society shall be classified as follows :

- (1) Ordinary member
- (2) Life member
- (3) Honourary member
- (4) Institutional member

2. Eligibility

(1) Ordinary member

Any person of at least 21 years of age and having a graduation degree or an equivalent degree with mathematics, may apply for ordinary membership. The application must be supported by two existing members of the Society. The application will be placed before the Executive Committee and its decision shall be final.

(2) Life member, Honourary member

a. The Executive Council may enroll any person qualified to be an ordinary member as a life member on payment of Tk 200/- as enrollment fee and Tk. 2,000/- as life membership fee (in all Tk 2,200/-).

b. The Executive Council may enroll as life member a member who has paid annual subscription continuously for 20 (twenty) years and has contributed to the development of the Society.

c. Honourary member

Any Bangladeshi or foreign mathematician who has made significant original contribution to mathematical research may be enrolled as a honourary member upon proposal of the Executive and approval of two-thirds of the members present in a general meeting. In one business year more than two persons may not be proposed for honourary membership . A honourary member will not be required to pay any dues.

(3) Institutional member

An institution devoted to education, science, industry or commerce and interested in the development of mathematics may become an institutional member by donating at least Tk. 15,000/- at a time. The Executive Council shall decide the number of person(s) who will

represent the institution in meetings of the Society. Such representatives may vary from time to time, but every representative must be qualified to be an ordinary member of the Society.

3. Patron

(1) Any person of at least 21 years of age, interested in the development of mathematics can become a patron for 5 years by donating at least Tk. 5,000/- (Five thousand) at a time.

(2) Any person of at least 21 years of age, interested in the development of mathematics can become a patron for life by donating at least Tk. 10,000/- (Ten thousand) at a time. Similarly, an institution interested in the development of mathematics can become a patron by donating at least Tk. 20,000 (Twenty thousand) at a time.

4. Dues of Ordinary Member

Any person approved for membership may become an ordinary member upon payment of Tk. 200/- (Two hundred) as enrolment fee. The annual fee for ordinary membership is Tk. 200/- (Two hundred); it is generally due in the first month of the business year.

5. Rights and Obligations

(1) Members of all categories must abide by the constitution of the Society and all regulations or directives adopted or issued by the Society.

(2) Members of the Society shall be entitled to the following privileges :

- a. To attend any conference, seminar or discussion meeting arranged by the Society
- b. To present research or educational paper at such conference, seminar or meeting
- c. To use the Library of the Society
- d. To attend and when necessary exercise the right to vote in all meetings of the General Assembly.
- e. To propose or support candidates or stand for election of the Executive Council and cast vote in elections.

(3) An ordinary member who does not pay the annual dues by 31st October, will lose the right to vote and to participate in any succeeding election.

(4) The Executive Council shall terminate the membership of an ordinary member who does not pay the annual dues for two consecutive years.

(5) A life member shall enjoy all privileges of an ordinary member.

(6) Institutional members may attend and vote in all meetings of the General Assembly. They may attend any conference, seminar or discussion meeting arranged by the Society. However, they cannot stand for election of the Society.

(7) Upon invitation of the Executive Council patrons will play significant role in arranging discussion meetings, exhibitions and such other activities of the Society. They are expected to advise the Executive Council in all matters relating to the advancement of the Society.

(8) During the period of suspension of membership of any member, the concerned member will be deprived of all rights and privileges.

Section 3

General Assembly

1. The General Assembly shall consist of all ordinary, life, honorary and institutional members.
2. The General Assembly shall be the supreme authority of the Society
3. In the Annual General Meeting, the General Assembly shall transact the following business:
 - (1) Consider the Annual Report of the Secretary and audited report of the Treasurer approved previously by the Executive Council
 - (2) Consider any matter placed by the Executive Council
 - (3) Take steps for fulfilling the objectives of the Society.
4. Meetings of the General Assembly
 - (1) In every business year at least one general meeting must be held.
 - (2) The Annual General Meeting of the Society has to be called by the month of December.
 - (3) The Secretary of the Society shall call meetings of the General Assembly. Except for a requisition meeting, the consent of the Executive Council must be taken before calling any general meeting.
 - (4) Notice of at least two weeks must be given for any meeting of the General Assembly. An emergency meeting may be called with three days notice.
 - (5) If a meeting of the General Assembly needs to be adjourned, then the presiding person of that meeting shall announce the date, time and place of the adjourned meeting. In the adjourned meeting only the unfinished agenda of the original meeting may be transacted.
 - (6) In any general meeting twenty members shall constitute the quorum; in the Annual General Meeting twentyfive members shall constitute the quorum.
 - (7) If a meeting is adjourned for lack of quorum, the adjourned meeting shall be held in the following week. The Secretary will announce when and where that meeting will be held. In the adjourned meeting the members present shall constitute the quorum.
 - (8) If twenty or more members of the Society jointly apply for considering any matter within the purview of the Society, the Secretary will consult with the President and call a meeting of the general assembly. Such meeting will be null and void if quorum is not attained.

Section 4
Executive Council

1. The Executive Council shall be constituted as follows:

Office Holders :

President: 1 (one) person

Vice-President: 3 (three) persons

Secretary: 1 (one) person

Treasurer: 1 (one) person

Joint Secretary: 1 (one) person

Assistant Secretary: 1 (one) person

Members 11: (eleven) persons

2. Responsibilities of Executive Council

- (1) The management of the Society will rest with the Executive Council.
- (2) As a rule the tenure of Executive Council shall be two business years.
- (3) The Executive Council shall be bound to carry out objectives of the Society according to the provisions of the constitution.
- (4) The Executive Council will take feasible steps to implement resolutions of the General Assembly.
- (5) The Executive Council shall be answerable to the General Assembly for all of its actions.
- (6) The Executive Council shall manage and sustain the funds of the Society. A statement of all income and expenditure of the Society in each working year is to be placed at the Annual General Meeting.
- (7) Executive Council shall appoint an auditor to scrutinize income and expenditure. The Secretary will place the statement of activities of the Society, and the Treasurer shall place the audited statement of Income and expenditure at the Annual General Meeting.
- (8) In an election year, the Executive Council shall appoint an Election Commissioner from amongst the members of the Society but outside the office holders and members of the Executive Council, two months before the Annual General Meeting
- (9) The Executive Council may form committees for specific purposes. In forming such committees members may be taken from outside the Executive Council.
- (10) The outgoing Executive Council shall hand over the running of the Society to the newly elected Executive Council within one month of the election.

3. Meetings of the Executive Council

- (1) The Executive Council shall as a rule hold a meeting every two months. In each business year at least four meetings must be held
- (2) The Secretary in consultation with the President shall call a meeting with at least seven days notice. An emergency meeting may be called with one day notice.
- (3) In any meeting of the Executive Council the presence of one-third of its total members shall be the quorum. If quorum is not attained, the meeting will be adjourned and a new date and

time announced. In the adjourned meeting the members present shall constitute the quorum.

(4) In any meeting of the Executive Council decisions will be taken by majority vote.

(5) Five or more members of the Executive Council may write to the Secretary to call a meeting of the Executive Council to discuss any specific matter. The Secretary in consultation with the President shall call such a meeting within seven days of receipt of the application. Such meeting shall be null and void if the quorum is not attained.

4. Responsibilities and Duties of Office Holders and Members of the Executive Council

(1) President and Vice-Presidents

a. The President shall be treated as Head of the Society

b. The President shall preside over all meetings of the Society. In absence of the President, the senior most (in age) among the Vice-Presidents present shall preside. In absence of the President and Vice-Presidents, office holders and members of the Executive Council present there shall nominate one of them to preside over the meeting.

c. The President or Vice-President shall have the authority to dispose of any question of admissibility or validity, or interpret any article of the constitution of the Society and that will be treated as binding. The President shall have authority to take appropriate steps to maintain discipline in meetings of the Executive Council and General Assembly.

d. The President shall have the authority to call meeting of the Executive Council or the General Assembly in case the Secretary fails to call such a meeting within the stipulated time limit.

e. The President shall have the power to allocate up to Tk. 10,000/- at a time to carry out unforeseen or urgent need of the Society. Such action shall have to be approved in the next meeting of the Executive Council.

f. In case the office of President falls vacant, the Executive Council shall nominate one of the Vice-Presidents to act as President till next election of the Executive Council .

(2) Secretary

a. The Secretary shall carry out all administrative work of the Society and any other duty that may be entrusted by the Executive Council.

b. The Secretary shall notify all meetings of the Executive Council and of the General Assembly.

c. The Secretary shall place the budget of the business year in the first meeting of the Executive Council after every Annual General Meeting.

d. The Secretary shall record the proceedings of every meeting and place these for confirmation at the next meeting of the concerned body. The Secretary shall be the custodian of all files and records of the Society.

e. The Secretary shall prepare the Annual Report of the Society and present it to the Annual General Meeting following its approval by the Executive Council.

f. The Secretary shall have a fund of Tk. 5,000/- to meet up sundry expenses of the Society.

g. If for any reason the post of Secretary falls vacant, the Executive Council shall nominate the Joint Secretary or the Assistant Secretary to act as Secretary till next election.

(3) Treasurer

- a. Management of funds, keeping account of income and expenditure of the Society and keeping relevant records and file shall be the responsibility of the Treasurer.
- b. The Treasurer shall have the authority to disburse funds according to approved budget or as sanctioned by the Executive Council.
- c. At the end of the business year the Treasurer shall prepare a statement of all income and expenditure for that year and present it to the Annual General Meeting after being audited by an Auditor appointed by the Executive Council.

(4) Joint Secretary

The Joint Secretary shall assist the Secretary as required and requested. In absence of the Secretary the Joint Secretary shall carry out the duties of the Secretary.

(5) Assistant Secretary

The Assistant Secretary shall assist the Secretary/Joint Secretary as required and requested.

(6) Executive Council Members

They shall attend meetings of the Executive Council and assist the Executive Council in adopting appropriate resolutions. They shall carry out such other duties as may be assigned to some or all of them by the President or the Secretary.

(7) Filling up of vacant posts

If for any reason the post of a Vice-President, or Treasurer, or Joint Secretary or Assistant Secretary falls vacant, it will be filled up by the Executive Council from amongst its members.

(8) Cancellation of Membership or the Executive Council

An office holder or a general member of the Executive Council shall cease to be a member of the Executive Council for one of the following reasons.

- a. Absence from three consecutive Executive Council meetings without citing any ground in advance.
- b. The membership of the Society is cancelled or kept under suspension.

Section 5
Election and Vote

1. General Vote

Voting in meetings of the Executive Council or of the General Assembly will generally be raising hands, unless otherwise notified in advance. Persons nominated by the President will count the number of raised hands for and against the motion concerned; the President will then announce the result. Unless at least three members present raise any objection or demand a fresh vote, the announcement of the President shall stand.

2. Election of the Executive Council

(1) Election the Executive Council shall be held every two years. The election will be held in conjunction with the Annual General Meeting of that year or before it in a General Meeting called for that purpose.

(2) The Election Commission appointed in accordance with Article 2.(8) of Section 4 shall issue Circular-1 announcing the Election Schedule; the schedule will specify date and time for receipt of nominations for all posts of the Executive Council; the date and time for announcement of valid nominations; the date and time for withdrawal of valid nominations; the rules for requesting and casting of vote through postal ballot; the date and time by which request for voting by postal ballot must reach the Election Commissioner; the date and time for casting vote in person (direct vote). Circular- 1 will mention that application for membership of the Society received after the announcement of the Election Schedule will be taken up for consideration after the election. This circular must be sent to each member at least six weeks before the date of election. With this circular a proforma of the nomination paper will be sent.

(3) An intending candidate for any post shall have to be proposed for that post by another member (proposer) and shall have to be supported for that post by yet another member (supporter). The intending candidate shall signify consent to the proposal by signing a declaration to that effect. The following conditions shall apply:

- a. In all cases candidate, proposer and supporter must be members with voting right.
- b. No one can sign as candidate or proposer or supporter nomination forms exceeding three for Vice-President , eleven for Executive Council member, one for each of the other posts.
- c. No member can be candidate for more than one post.
- d. A member who was elected in the same post for two consecutive terms, shall be ineligible to be a candidate for that post for the third consecutive term.

(4) The Election Commissioner shall scrutinize all nominations received by the time stipulated in Circular 1, and then issue Circular- 2, containing the post wise list of all valid nominations.

(5) A candidate whose nomination has been declared valid, may withdraw it by writing to the Election Commissioner so as to reach the Election Commissioner by the time stipulated in Circular- 1, having sent such withdrawal letter, the candidate will have no opportunity to squash it.

(6) After expiry of the time limit for withdrawal of candidature, the Election Commissioner will issue Circular 3, listing the candidates finally contesting the election. Even in the case that no candidate withdraws her/his candidature, this Circular- 3 must be issued.

(7) A member with voting right may cast her/his vote by appearing in person at the time and place announced by the Election Commissioner in Circular- 1 (direct vote), or by postal ballot (postal vote). A member appearing for direct vote must be prepared to show her/his national identity card.

(8) a. The Election Commissioner shall send postal ballots to all those members whose applications for postal ballots were received before the expiry of the deadline set by the Election

Commissioner in Circular- 1. After voting the postal ballots must reach the Election Commissioner before the expiry of the deadline set by the Election Commissioner in that Circular-1.

b. Each returned postal ballots must include the membership number and signature of the voter; this signature must agree with the signature in the application for postal ballot. The Election Commissioner shall take steps to assure the confidentiality of the identity of the voter.

c. Applications for the postal ballot may be sent through a bearer; but in no case shall a postal ballot be handed over or sent through any bearer. Postal ballots shall be sent directly to the address mentioned by the applicant.

(9) On no ground shall a member be given more than one ballot. A member to whom a postal ballot has been sent, must vote through postal ballot.

(10) Postal ballot shall be cancelled if

- a. the postal ballot does not reach the Election Commissioner before the stipulated deadline, or
- b. the postal ballot does not contain the membership number and signature of the voter, or
- c. the postal ballot does not contain the signature of the Election Commissioner.

(11) Vote will be cancelled if

- a. More votes are cast for any post which exceed the number of positions for that post, or
- b. There is doubt as to which candidate has been voted for.

(12) After conclusion of direct voting , persons appointed by the Election Commissioner shall separately count the number of direct votes and the number of postal votes pulled by each candidate, in presence of candidates, their authorized representatives and such other members as may wish to be present.

The Election Commissioner will issue Circular- 4 detailing the numbers of direct and postal votes and the total number of votes pulled by each candidate.

(13) Immediately afterwards the Election Commissioner will issue the Circular- 5 containing the list of elected persons.

(14) If for the same post two or more candidates are found to have pulled the same number of total votes, then the winner will be decided by lottery conducted by the Election Commissioner.

(15) If there is no candidate for any post of the Executive Committee, then such post shall be filled up from amongst the members present in the Annual General Meeting.

(16) The Election Commissioner shall carry out all matters related to the election in cooperation with the Executive Council. In all matters related to the election. Decision of the Election Commissioner shall be final.

(17) In an election, The Election Commissioner cannot be a candidate for any post.

3. Filling up vacant post of Executive Council member

In case any post of Executive Council member falls vacant at least six months before the next election, then such post shall be filled up in a meeting of the General Assembly from amongst the members present in that meeting.

Section 6

Publications

1. The Society shall arrange the publication one or more mathematical journal on annual basis.

2. The responsibility of publication of each journal will rest on an Editorial Board consisting of not less than five members. The Executive Council shall nominate one of them as Executive Editor.
3. Worthwhile manuscripts from members and non-members alike may be published in such journals
4. Papers written in Bangla or English only shall be considered for publication.
5. The judgment about acceptability of any paper shall rest with the Editorial Board. The Editorial Board may seek the opinion of one or more experts about the of any the publishability of any manuscript
6. Research papers and other high quality papers presented at meetings of the Society shall have priority in publication.
7. In exceptional cases the Executive Council may arrange the publication of specially important mathematical theory or topic.
8. Every member and patron of the Society may purchase copies of its publications at prices fixed by the Executive Council. Executive Council may send complimentary copies of publications of the Society to institutions and individuals at its discretion.

Section 7 Financial Matters

1. Funds o the Society shall accrue in following ways:
 - (1). Membership fees;
 - (2) Donations or Allocations by persons or institutions;
 - (3) Sale of Society's publications;
 - (4) Contributions from members sought by the Executive Council for special purpose.
2. All funds received or collected by the Society shall be kept in a Bank chosen by the Executive Council;
3. The Treasure and President/Secretary shall jointly manage the account.
4. The Treasurer/Secretary shall acknowledge the receipt of all funds.
5. Any expenditure outside the budget shall require the approval of the Executive Council.

Section 8 No Confidence Motion, Resignation, Cancellation of Membership

1. No Confidence Motion

No confidence motion against the Executive Council or any office holder or any of its members shall require a joint application, showing grounds for no confidence, by at least twenty members of the Society. He Executive Council will call a meeting of the General Assembly, where the motion will be put to vote. The motion will be carried if the majority of members present vote for the no confidence motion, the office holder or member will then lose her/his position. If the entire Executive Council is removed, then the same meeting shall appoint an Election Commissioner who shall make all arrangements within one month for forming a new Executive Committee

2. Resignation

(1) A member wishing to resign her/his membership can do so by writing to the Secretary. The Executive Council will take necessary action.

(2) An office holder or Executive Council member wishing to resign her/his position in the Executive Council shall write to the president citing ground for the request. Executive Council shall consider the matter in next meeting; if the resignation is accepted the concerned post shall be vacant with immediate effect.

(3) In case the Executive Council wishes to resign as a whole the President or in her/his absence, the Secretary will place the matter before a meeting of the General Assembly. That meeting shall appoint an election commissioner who will take steps to form a new Executive Council within one month.

3. Cancellation of Membership

(1) Membership of the Society shall be cancelled shall on any of the following grounds;

- a. If the member engages in any activity contrary the Principles of the Society.
- b. If the member wastes possessions of the Society or misappropriates funds of the Society.
- c. If an office holder or a member of the Executive Committee misuses her/ his authority in performing her/his duty. In case or b. or c. besides cancellation of membership, further action may be taken as deemed appropriate by the Executive Council.

(2) In all such cases the Executive Council shall suspend the membership; the next meeting of the General Assembly shall take final action in the matter.

Section 9 Alteration of the Constitution

1. Alteration, addition or deletion of clauses of the constitution may be suggested by the Executive Council, or by a group of not fewer than twenty members of the Society. In the latter case the Executive Council shall consider the proposals and present the proposals along with its observations at a General Meeting called for this purpose.

2. Proposal for alternation, addition or deletion of clauses of the constitution shall require the approval of two-thirds of the members with voting right present in the General Meeting called for this purpose.